

STEM EXTENSION OPT: EMPLOYMENT VERIFICATION FORM

This form is required for all F-1 students on STEM Extension Post-Completion Optional Practical Training. Complete this form and attach a copy of your EAD (Employment Authorization Document) card. Submit to the Office of International Students & Scholars (OISS) by fax to (805) 893-7132 or by email to oiss@sa.ucsb.edu. **Employer must complete Section #3B.** Students on STEM Extensions are required by immigration regulations to file this form every six months, whether there are changes or not.

SECTION 1: STUDENT INFORMATION

Name:

(Surname/Family Name) (Given/First Name) (Middle Name)

E-Mail: _____

Phone: _____

SEVIS ID#: _____

Major: _____

Employment Authorization Dates (see EAD card):

from _____ to _____
(MM/DD/YYYY) (MM/DD/YYYY)

** If you have moved during your OPT period, please make sure to update your current living address in GOLD:

<https://my.sa.ucsb.edu/gold>

SECTION 2: EMPLOYER INFORMATION

Job Title or Position:

How does this job/position relate to you major/field of study?
(Include tasks and responsibilities that show you will gain applied experience that directly relates to your degree):

Employment Start Date: _____
(MM/DD/YYYY)

Employment End Date: _____
(Enter "Current" if still employed) (MM/DD/YYYY)

Full-Time (20+ hours/week) Part-Time (>20 hours/week)

Employer/Company Name:

Employer's Address:

(Street)

_____/_____/_____
(City) (State) (Zip)

Supervisor's Name:

Supervisor Email: _____

Supervisor Telephone: _____

Employer's Name as listed in E-Verify:

Employer's E-Verify Company Identification Number:

SECTION 3: STUDENT AND EMPLOYER CERTIFICATION

A) F-1 students with approved STEM Extension Optional Practical Training (OPT) are required to report to the UCSB Office of International Students & Scholars (OISS) any changes in their name and/or address, any changes in their employer's name and/or address, or any interruptions of their employment within 10 days of the change. I understand these requirements and will notify the UCSB Office of International Students & Scholars (OISS) accordingly.

Student Name

Student Signature Date

B) Employers of F-1 students with STEM Extension Optional Practical Training (OPT) authorization are required to report to the UCSB Office of International Students & Scholars (OISS) within 48 hours after the student has been terminated from, or otherwise leaves, his or her employment with that employer prior to the end of the authorized OPT period. I understand this requirement and will notify the UCSB Office of International Students & Scholars (OISS) accordingly.

Employer Name

Employer Signature Date

OISS AUTHORIZATION

Entered by: _____ Date: _____