

The University of California Statement of Privacy Practices – General Data Protection Regulation (Office of International Students and Scholars)

1. Transparency Regarding the Use of Your Personal Data

As part of our commitment to protecting your privacy, this statement is designed to provide you with information regarding how the Office of International Students and Scholars (OISS), part of UC Santa Barbara, collects and processes the information you share when you use our website located at <https://studentvisa.sa.ucsb.edu/>, and each of its associated domains (together, the "Sites"); utilize our services to obtain VISA documents or when you otherwise communicate with OISS ("OISS Services"). This statement is applicable to individuals who are located in the European Economic Area ("EEA") using OISS Services.

For purposes of the General Data Protection Regulation ("GDPR"), the data controller is the Regents of the University of California, with a location at Santa Barbara, CA.

2. Your Personal Data We Use

Information you provide directly to UC

UCSB's Office of International Students and Scholars (OISS) collects your personal data via the International Student and Scholar Management (ISSM) Student Portal, the International Scholar Dossier (ISD), UCSB's Student Information System, and paper. OISS collects this information to enable you to legally study and/or work at UCSB. We may share your information with university officers, employees, attorneys, agents and other US institutions of higher education if it is relevant and necessary in the course of performing their official duties and is related to the purpose for which the information was acquired.

Depending upon the specific OISS Service you use, the information you give us includes your name, address and telephone number, e-mail address, date of birth, country of birth, country of citizenship, country of permanent residency, emergency contact information, dependents name and date of birth, your permanent foreign address, gender, and marital status.

Information from Other Sources: We also obtain information about you from other sources and combine that information with information we collect from you directly. For example, we collect local address information from the Department of Homeland Security system SEVIS for those on Optional Practical Training.

3. How We Use Your Personal Data and the Lawful Basis for Such Processing

OISS processes your Personal Data for the following purposes:

- Process your I-20 or DS-2019 in order for you to obtain your VISA.

- Provide you with information regarding UCSB events and initiatives. We will generally only do this where it is in our legitimate interest and where you have not objected or withdrawn any prior consent given;
- Process any complaints or inquiries made by you or legally on your behalf. We do this because it is in our legitimate interest as part of the services UC offers to you;
- UC may also be required to disclose your Personal Data to authorities who can request this information by law that is binding on UC;

4. Recipients of Your Personal Data

OISS may share your Personal Data with US federal and state agencies including:

- We may share your information with university officers, employees, attorneys, agents and volunteers if it is relevant and necessary in the ordinary course of performing their official duties and is related to the purpose for which the information was acquired.
- If you are transferring in or transferring out to another university or school, we may share your information with an official representative of that university or school.
- US Department of Homeland Security (DHS)
- US Department of State (DOS)
- US Department of Labor (DOL)
- US Citizenship and Immigration Services (USCIS)
- Student and Exchange Visitor Program (SEVIS) division of Immigration and Customs Enforcement (ICE)
- Other UC locations or departments: Other UC locations or departments in order to provide you with a UC Service or where it is in UC's legitimate interests.

We may also need to share your Personal Data as required to respond to lawful requests and legal process; to protect our rights and property and those of our agents, customers and others, including to enforce our agreements and policies; and in an emergency, to protect UC and the safety of our students, faculty and staff or any third party.

5. Security

UC takes appropriate physical, administrative and technical measures to protect Personal Data that are consistent with applicable privacy and data security laws and regulations. [Add when appropriate: For more information about how UC protects data, refer to IS-3 (<https://policy.ucop.edu/doc/7000543/BFB-IS-3>)]

6. Retaining and Deleting Your Personal Data

Retention of your personal data is done in accordance with the [UC Records Retention Schedule](#) and [applicable policies](#).

7. International Transfer of Your Personal Data

In order to fulfill the intended processing purposes described above, your Personal Data will be transferred outside of the European Economic Area (EEA), specifically to the United States. Your personal data is not transferred to any other country.

8. Your Rights

As required by the General Data Protection Regulation and applicable EU Member State and EEA state law, if you are located in the European Economic Area, you have a right to:

- **Access your Personal Data**, as well as information relating to the recipients of your Personal Data, the purposes of processing your Personal Data, the duration for which the Personal Data will be stored, and the source of Personal Data that has not been provided by you;
- **Rectify or correct inaccurate or incomplete Personal Data** concerning you, taking into account the purposes of the processing, and the right to have incomplete Personal Data completed;
- Have your **Personal Data erased** in certain circumstances;
- **Restrict the processing of your Personal Data** in certain circumstances;
- **Object** to the processing of Personal Data in certain circumstances;
- **Withdraw your consent to the processing of your Personal Data**, should UC ask for your consent for the processing of your Personal Data. The withdrawal does not affect the lawfulness of processing based on your consent before its withdrawal.
- Know whether your Personal Data is being used for **automated decision-making, including profiling**. In those cases, UC will give you meaningful information about the logic involved, the significance and the envisaged consequences of such processing for your data, and the right to request human intervention; and
- **Lodge a complaint with a supervisory authority**.

UC may be obligated to retain your Personal Data as required by U.S. federal or state law.

If you wish to exercise your rights, you can contact the UC Privacy Official identified below.

You may choose not to visit or use UC Sites or participate in OISS Services. If you choose not to share your Personal Data with UC for OISS Services you will not be able to obtain a VISA document to attend UCSB.

If you choose to not attend UCSB prior to providing your data required for a VISA, your record will be eliminated. If you choose to not attend UCSB after your I-20 or DS-2019 has been created, your basic information will be retained in accordance with paragraph 6 of this document.

9. Questions and Complaints; UC Privacy Official

If you have questions or complaints about our treatment of your Personal Data, or about our privacy practices more generally, please feel free to contact the UC Santa Barbara Privacy Official: Jennifer Lofthus at Jennifer.Lofthus@ucsb.edu

Effective Date: This statement is effective as of March 2019.